

Risk Assessment

Likelihood				Severity				Risk Rating									
5	4	3	2	1	5	4	3	2	1	25	20	15	10	5			
Recommencing of Cathedral Activities; Public Services General Access																	
What is the Hazard?				General access for public gatherings during opening of Cathedral following closure due to pandemic													
Who will this affect?				Y/N				How will they be affected?				Related risk assessments					
Employees and Volunteers				Y				May be directly exposed during opening				Biological Agent (Covid-19) Personal Protective Measures					
Associated Legislation and Company Literature				Young/vulnerable people				Y						May be directly exposed during opening			
Health and safety at work act 1974 Management of health and safety at work regulations 1999 Control of substances hazardous to health 2002				Contractors and Third Parties				Y						Authorised access only (coordinated by Works Department)			
				Visitors and Public				Y						May be directly exposed during opening			
Frequency of task				Frequent				Others (please describe)						Y		No access (authorised or unauthorised)	
Description of Hazard				Illness or death from exposure to Covid-19 virus during activities associated with recommencing Public Services in the Cathedral													
Risk rating prior to control measures				Severity		Likelihood		Risk rating		Control measures (e.g. design, guarding, procedures, PPE, signs, work methods, supervision and training) <ul style="list-style-type: none"> A clearly designated 'one-way system' route for general access around the main Cathedral for the public is provided and to be followed in conjunction with specific routes for public services as outlined in the permitted access risk assessment. Areas of the Cathedral that cannot be safely accessed in accordance with social distancing are to remain closed and secured. All staff and volunteers are to be aware of current guidelines in regard to recommended social distancing, PPE and personal hygiene measures to be able to inform the public during services. Staff and volunteers will be provided with limited facilities while on site, including toilet facilities which will be subject to regular sanitisation, to minimise potential contamination. Staff and volunteers will be requested to wear face coverings whilst working on the floor of the Cathedral, its Shop and Café. The government Test and Trace requirements will be followed. Staff and volunteers are to follow all safety measures put in place on site to minimise personal contact with the public entering the Cathedral and with surfaces and materials within the building while on site. Staff and volunteers are to co-ordinate the entrances and exits for public services to enable themselves and the public to limit contact with others and maintain social distancing. 							
				5		5		25									
Risk rating with existing control measures				Severity		Likelihood		Risk rating		Additional controls needed <ul style="list-style-type: none"> Social distancing and personal hygiene measures are to be maintained by staff, volunteers and the public at all 							
										Complete?							
										Intl	Date						

Date Completed: 20/07/2020

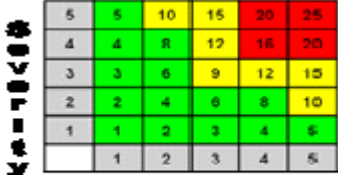
Completed by: Jez Fry

Actions required? Y/N

Date for review: 30/10/2020

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	5	2	10	times while on site, as per current guidelines and instructions.		
				<ul style="list-style-type: none"> Staff, volunteers and the public are to self-isolate and not attend site if they have Co-Vid type symptoms. 		

 <p>Likelihood</p>	Recommencing of Cathedral Activities; Public Services Permitted Access					
	What is the Hazard?		Permitted access for public gatherings during opening of Cathedral following closure due to pandemic			
	Who will this affect?		Y/N	How will they be affected?		Related risk assessments
	Employees and Volunteers		Y	May be directly exposed during opening		Biological Agent (Covid-19) Personal Protective Measures
Associated Legislation and Company Literature		Young/vulnerable people	Y	May be directly exposed during opening		
Health and safety at work act 1974 Management of health and safety at work regulations 1999 Control of substances hazardous to health 2002		Contractors and Third Parties	Y	Authorised access only (coordinated by Works Department)		
		Visitors and Public	Y	May be directly exposed during opening		
Frequency of task	Frequent		Others (please describe)	Y	No access (authorised or unauthorised)	
	Description of Hazard		Illness or death from exposure to Covid-19 virus during activities associated with recommencing Public Services in the Cathedral			
Risk rating prior to control measures	Severity	Likelihood	Risk rating	Control measures (e.g. design, guarding, procedures, PPE, signs, work methods, supervision and training) <ul style="list-style-type: none"> Limited capacity public gatherings are permitted in the Nave with specific social distancing measures and restrictions on certain activities in place as per current guidelines. Staff and volunteers are to open or close the designated entrance and exit routes as instructed for public services in the Cathedral to control access, pedestrian flow and numbers attending to ensure social distancing and safe capacity levels. The Cathedral is to be cleared and closed prior to public services, and the main NEC entrance then opened to allow access. The public is to exit the Cathedral via the West Doors, NW door and cloisters to the NEC exit after any services to control capacity and maintain a single direction of travel. All other entrances/exits are to remain closed to prevent unauthorised access. Staff and volunteers will be requested to wear face coverings whilst working on the floor of the Cathedral, its Shop and Café. The government Test and Trace requirements will be followed. In the event of an incident, the emergency evacuation routes are to be via the NW door, Bishops Door in the South 		
	5	5	25			
Risk rating with existing control measures	Severity	Likelihood	Risk rating			


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					Cloister and main NEC entrance to ensure safe exit in a single direction along each route.			
	5	2	10		<ul style="list-style-type: none"> Social distancing and personal hygiene measures are to be maintained by staff, volunteers and the public at all times while on site, as per current guidelines and instructions. Staff, volunteers and the public are to self-isolate and not attend site if they have Co-Vid type symptoms. 	Complete?		
						Int'l	Date	
Recommencing of Cathedral Activities; Public Services Staff & Volunteers Duties								
 Likelihood	What is the Hazard?							
	Staff duties for public gatherings during opening of Cathedral following closure due to pandemic							
	Who will this affect?		Y/N	How will they be affected?			Related risk assessments	
	Employees and Volunteers		Y	May be directly exposed during opening			Biological Agent (Covid-19) Personal Protective Measures	
	Associated Legislation and Company Literature		Y	May be directly exposed during opening				
Health and safety at work act 1974 Management of health and safety at work regulations 1999 Control of substances hazardous to health 2002		Y	Authorised access only (coordinated by Works Department)					
Frequency of task		Frequent		Others (please describe)		Y	No access (authorised or unauthorised)	
Risk rating prior to control measures		Severity	Likelihood	Description of Hazard				Risk rating
		5	5	Illness or death from exposure to Covid-19 virus during activities associated with recommencing Public Services in the Cathedral				25
Risk rating with existing control								Control measures (e.g. design, guarding, procedures, PPE, signs, work methods, supervision and training)
				<ul style="list-style-type: none"> During public services staff and volunteers are to be appointed to undertake specific duties as follows: Chairs are to be kept in 'sets' for different services and quarantined after use with a 'red card' dated use system in place. Gloves are to be worn by all staff and volunteers when setting out chairs and single use orders of service. Chairs are to be set out in a selection of 'pods' in socially distanced singles, doubles, threes and fours. A socially distanced central Nave walkway is to be kept clear for evacuation and single-file processions. Nave Sanctuary chairs for Clergy are to be socially distanced and disinfected after use. All readings are to be from the pulpit or Nave lectern, with readers instructed to use hand sanitizer before and after accessing the lectern. Clergy will be provided with personal radio microphones that will not be shared. 				

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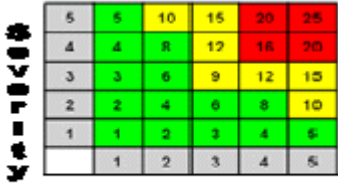
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measures				<ul style="list-style-type: none"> Clergy will robe in the Lady Chapel and not the Canons' Vestry, with any shared garments to be quarantined after use. All congregations will be asked to provide contact details on the back of the order of service for 'track and trace' purposes. Only the President of the Eucharist will receive Holy communion, with all vessels 'red card' quarantined after use. 	
	5	2	10	Additional controls needed <ul style="list-style-type: none"> Social distancing and personal hygiene measures are to be maintained by staff, volunteers and the public at all times while on site, as per current guidelines and instructions. Staff, volunteers and the public are to self-isolate and not attend site if they have Co-Vid type symptoms. 	Complete? Intl Date

Biological Agent (Covid-19); Public Services					
 <p>Likelihood</p>	What is the Hazard?	Illness or death from exposure to a biological agent (Covid-19)			
	Who will this affect?	Y/N	How will they be affected?	Related risk assessments	
	Employees and Volunteers	Y	May be directly exposed during opening	Cathedral Activities; Public Services Personal Protective Measures	
	Associated Legislation and Company Literature	Young/vulnerable people	Y		May be directly exposed during opening
	Health and safety at work act 1974 Management of health and safety at work regulations 1999 Control of substances hazardous to health 2002	Contractors and Third Parties	Y		Authorised access only (coordinated by Works Department)
Visitors and Public		Y	May be directly exposed during opening		
Frequency of task	Frequent	Others (please describe)	Y	No access (authorised or unauthorised)	
Risk rating prior to control measures	Severity	Likelihood	Risk rating	Description of Hazard Illness or death from exposure to Covid-19 virus	
	5	5	25		Control measures (e.g. design, guarding, procedures, PPE, signs, <ul style="list-style-type: none"> Only limited staff and volunteers are to be appointed designated work duties directly related to public services. This is to limit potential exposure and contamination by controlling the number of persons accessing the site. All staff and volunteers are to maintain personal hygiene measures of themselves and others in the Cathedral at all times in accordance with current guidance, including sanitising all contact points before and after use.

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Risk rating with existing control measures	Severity	Likelihood	Risk rating	work methods, supervision and training)	<ul style="list-style-type: none"> Stocks of hand sanitiser (compliant with BS EN 1500) and surface sanitiser wipes (compliant to BS EN 14476) are to be maintained in each work area for decontamination of all contact points before and after every use. 		
	5	2	10	Additional controls needed	<ul style="list-style-type: none"> Social distancing, PPE and personal hygiene measures are to be strictly maintained and followed at all times in accordance with Cathedral Activities; Public Services Risk Assessments and Cathedral Reopening Action Plan. Risk Assessments for normal public services activities are also still to be followed as applicable. 	Complete?	
						Intd	Date

 <p>Likelihood</p>	Personal Protective Measures; Public Services							
Associated Legislation and Company Literature		What is the Hazard?		Safety measures made ineffective due to not following Personal Protective Measures				
Health and safety at work act 1974 Management of health and safety at work regulations 1999 PPE regulations 2002 (2016)		Who will this affect?		Y/N	How will they be affected?		Related risk assessments	
Frequency of task		Frequent		Others (please describe)	Y	No access (authorised or unauthorised)	Cathedral Activities; Public Services Biological Agent (Covid-19)	
Risk rating prior to control measures		Severity	Likelihood	Risk rating	Description of Hazard			
		5	5	25	Illness or death from lack of use or misuse of measures in Cathedral Activities; Public Services risk assessments			
		Control measures (e.g. design, guarding, procedures, PPE, signs, work methods, supervision)			<ul style="list-style-type: none"> Personal Protective Equipment (PPE): All staff and volunteers are to wear necessary PPE at all times while on site. Social distancing: All staff and volunteers are to strictly observe recommended social distancing measures while on site. Personal hygiene: All staff and volunteers are to strictly observe the recommend personal hygiene measures at all times. On site, this is ensuring wearing the necessary PPE at all times and using the sanitation stations provided. Off site, this is 			

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Risk rating with existing control measures	Severity	Likelihood	Risk rating	and training)	<p>ensuring following guidance on removing and/or disposing of PPE and hand washing or sanitising as a minimum when leaving and/or entering the home.</p> <ul style="list-style-type: none"> • Site Access: Strictly follow and do not deviate from the designated access routes on site for reopening generally, and public services specifically. Areas of the Cathedral site that do not have to be accessed will remain locked, shut down and alarmed. 		
	Additional controls needed				<ul style="list-style-type: none"> • Social distancing, PPE and personal hygiene measures are to be strictly maintained and followed at all times in accordance with Cathedral Activities; Public Services Risk Assessments and Cathedral Reopening Action Plan. • Risk Assessments for normal public services activities are also still to be followed as applicable. 	Complete?	
	5	2	10			Intl	Date