

Risk Assessment

Likelihood				Severity				Risk Rating						
5	4	3	2	1	5	4	3	2	1	25	20	15	10	5
5	4	3	2	1	5	4	3	2	1	25	20	15	10	5
4	3	2	1		4	3	2	1		20	15	10	5	
3	2	1			3	2	1			15	10	5		
2	1				2	1				10	5			
1					1					5				

Recommencing of Cathedral Activities; Public Services General Access														
What is the Hazard?			General access for public gatherings during opening of Cathedral following closure due to pandemic											
Who will this affect?			Y/N			How will they be affected?			Related risk assessments					
Employees and Volunteers			Y			May be directly exposed during opening			Biological Agent (Covid-19) Personal Protective Measures					
Associated Legislation and Company Literature			Young/vulnerable people			Y						May be directly exposed during opening		
Health and safety at work act 1974 Management of health and safety at work regulations 1999 Control of substances hazardous to health 2002			Contractors and Third Parties			Y						Authorised access only (coordinated by Works Department)		
			Visitors and Public			Y						May be directly exposed during opening		
Frequency of task			Frequent			Others (please describe)						Y		
Risk rating prior to control measures			Severity			Likelihood			Risk rating			Description of Hazard Illness or death from exposure to Covid-19 virus during activities associated with recommencing Public Services in the Cathedral		
			5			5			25					
Risk rating with existing control measures			Severity			Likelihood			Risk rating			Control measures (e.g. design, guarding, procedures, PPE, signs, work methods, supervision and training) <ul style="list-style-type: none"> A clearly designated 'one-way system' route for general access around the main Cathedral for the public is provided and to be followed in conjunction with specific routes for public services as outlined in the permitted access risk assessment. Areas of the Cathedral that cannot be safely accessed in accordance with social distancing are to remain closed and secured. All staff and volunteers are to be aware of current guidelines in regard to recommended social distancing, PPE and personal hygiene measures to be able to inform the public during services. Staff and volunteers will be provided with limited facilities while on site, including toilet facilities which will be subject to regular sanitisation, to minimise potential contamination. Staff and volunteers are to follow all safety measures put in place on site to minimise personal contact with the public entering the Cathedral and with surfaces and materials within the building while on site. Staff and volunteers are to co-ordinate the entrances and exits for public services to enable themselves and the public to limit contact with others and maintain social distancing. 		
			5			2			10					
Additional controls needed												Complete? Intl Date		

Date Completed: 20/07/2020

Completed by: Jez Fry

Actions required? Y/N

Date for review: 17/08/2020

Risk Assessment

Likelihood			
5	6	10	15
4	4	8	12
3	3	6	9
2	2	4	6
1	1	2	3
1	2	3	4
1	2	3	4

Recommencing of Cathedral Activities; Public Services Permitted Access													
What is the Hazard?		Permitted access for public gatherings during opening of Cathedral following closure due to pandemic											
Who will this affect?		Y/N	How will they be affected?	Related risk assessments									
Employees and Volunteers		Y	May be directly exposed during opening	Biological Agent (Covid-19) Personal Protective Measures									
Associated Legislation and Company Literature		Y	May be directly exposed during opening										
Health and safety at work act 1974 Management of health and safety at work regulations 1999 Control of substances hazardous to health 2002		Contractors and Third Parties			Y	Authorised access only (coordinated by Works Department)							
		Visitors and Public			Y	May be directly exposed during opening							
Frequency of task		Frequent			Others (please describe)	Y	No access (authorised or unauthorised)						
Risk rating prior to control measures		Severity 5	Likelihood 5	Risk rating 25	Description of Hazard Illness or death from exposure to Covid-19 virus during activities associated with recommencing Public Services in the Cathedral								
Risk rating with existing control measures		Severity 5	Likelihood 2	Risk rating 10									
		Control measures (e.g. design, guarding, procedures, PPE, signs, work methods, supervision and training)			<ul style="list-style-type: none"> Limited capacity public gatherings are permitted in the Nave with specific social distancing measures and restrictions on certain activities in place as per current guidelines. Staff and volunteers are to open or close the designated entrance and exit routes as instructed for public services in the Cathedral to control access, pedestrian flow and numbers attending to ensure social distancing and safe capacity levels. The Cathedral is to be cleared and closed prior to public services, and the main NEC entrance then opened to allow access. The public is to exit the Cathedral via the NW door and cloisters to the NEC exit after any services to control capacity and maintain a single direction of travel. All other entrances/exits are to remain closed to prevent unauthorised access. In the event of an incident, the emergency evacuation routes are to be via the NW door, Bishops Door in the South Cloister and main NEC entrance to ensure safe exit in a single direction along each route. 								
		Additional controls needed						<ul style="list-style-type: none"> Social distancing and personal hygiene measures are to be maintained by staff, volunteers and the public at all times while on site, as per current guidelines and instructions. Staff, volunteers and the public are to self-isolate and not attend site if they have Co-Vid type symptoms. 					
					<table border="1" style="float: right; border-collapse: collapse;"> <tr> <th colspan="2">Complete?</th> </tr> <tr> <td style="width: 50px;">Intl</td> <td style="width: 50px;">Date</td> </tr> <tr> <td style="height: 30px;"></td> <td></td> </tr> </table>			Complete?		Intl	Date		
Complete?													
Intl	Date												

Date Completed: 20/07/2020

Completed by: Jez Fry

Actions required? Y/N

Date for review: 17/08/2020

Risk Assessment

Likelihood			
	5	10	15
5	5	10	15
4	4	8	12
3	3	6	9
2	2	4	6
1	1	2	3
1	1	2	3
2	2	4	6
3	3	6	9
4	4	8	12
5	5	10	15

Recommencing of Cathedral Activities; Public Services Staff & Volunteers Duties				
What is the Hazard?	Staff duties for public gatherings during opening of Cathedral following closure due to pandemic			
Who will this affect?	Y/N	How will they be affected?	Related risk assessments	
Employees and Volunteers	Y	May be directly exposed during opening	Biological Agent (Covid-19) Personal Protective Measures	
Young/vulnerable people	Y	May be directly exposed during opening		
Contractors and Third Parties	Y	Authorised access only (coordinated by Works Department)		
Visitors and Public	Y	May be directly exposed during opening		
Others (please describe)	Y	No access (authorised or unauthorised)		
Frequency of task	Frequent			
Risk rating prior to control measures	Severity 5	Likelihood 5	Risk rating 25	Description of Hazard Illness or death from exposure to Covid-19 virus during activities associated with recommencing Public Services in the Cathedral
Risk rating with existing control measures	Severity 5	Likelihood 2	Risk rating 10	
Control measures (e.g. design, guarding, procedures, PPE, signs, work methods, supervision and training)				
Additional controls needed				<ul style="list-style-type: none"> During public services staff and volunteers are to be appointed to undertake specific duties as follows: Chairs are to be kept in 'sets' for different services and quarantined after use with a 'red card' dated use system in place. Gloves are to be worn by all staff and volunteers when setting out chairs and single use orders of service. Chairs are to be set out in a selection of 'pods' in socially distanced singles, doubles, threes and fours. A socially distanced central Nave walkway is to be kept clear for evacuation and single-file processions. Nave Sanctuary chairs for Clergy are to be socially distanced and disinfected after use. All readings are to be from the pulpit, with readers instructed to use hand sanitizer before and after accessing the lectern. Clergy will be provided with personal radio microphones that will not be shared. Clergy will robe in the Lady Chapel and not the Canons' Vestry, with any shared garments to be quarantined after use. All congregations will be asked to provide contact details on the front of the order of service for 'track and trace' purposes. Only the President of the Eucharist will receive Holy communion, with all vessels 'red card' quarantined after use.
				Complete?
				Intl Date

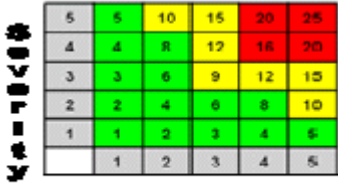
Date Completed: 20/07/2020

Completed by: Jez Fry

Actions required? Y/N

Date for review: 17/08/2020

Risk Assessment

Biological Agent (Covid-19); Public Services						
 <p style="text-align: center;">Likelihood</p>	What is the Hazard?					
	Who will this affect?		Y/N	How will they be affected?	Related risk assessments Cathedral Activities; Public Services Personal Protective Measures	
	Employees and Volunteers		Y	May be directly exposed during opening		
	Associated Legislation and Company Literature		Y	May be directly exposed during opening		
	Health and safety at work act 1974 Management of health and safety at work regulations 1999 Control of substances hazardous to health 2002		Contractors and Third Parties	Y		Authorised access only (coordinated by Works Department)
Visitors and Public			Y	May be directly exposed during opening		
Frequency of task	Frequent			Others (please describe)	Y	No access (authorised or unauthorised)
Description of Hazard		Illness or death from exposure to Covid-19 virus				
Risk rating prior to control measures	Severity	Likelihood	Risk rating	Control measures (e.g. design, guarding, procedures, PPE, signs, work methods, supervision and training)	<ul style="list-style-type: none"> Only limited staff and volunteers are to be appointed designated work duties directly related to public services. This is to limit potential exposure and contamination by controlling the number of persons accessing the site. All staff and volunteers are to maintain personal hygiene measures of themselves and others in the Cathedral at all times in accordance with current guidance, including sanitising all contact points before and after use. Stocks of hand sanitiser (compliant with BS EN 1500) and surface sanitiser wipes (compliant to BS EN 14476) are to be maintained in each work area for decontamination of all contact points before and after every use. A checklist of contact points is to be signed off before and after each use to confirm sanitation has been carried out. 	
	5	5	25			
Risk rating with existing control measures	Severity	Likelihood	Risk rating	Additional controls needed	<ul style="list-style-type: none"> Social distancing, PPE and personal hygiene measures are to be strictly maintained and followed at all times in accordance with Cathedral Activities; Public Services Risk Assessments and Cathedral Reopening Action Plan. Risk Assessments for normal public services activities are also still to be followed as applicable. 	
	5	2	10			
					Complete?	
					Intl	Date

Date Completed: 20/07/2020

Completed by: Jez Fry

Actions required? Y/N

Date for review: 17/08/2020

Risk Assessment

Likelihood				Severity				Risk Rating							
5	4	3	2	1	5	4	3	2	1	25	20	15	10	5	
Personal Protective Measures; Public Services															
What is the Hazard?				Safety measures made ineffective due to not following Personal Protective Measures											
Who will this affect?				Y/N	How will they be affected?						Related risk assessments				
Employees and Volunteers				Y	May be directly exposed during opening						Cathedral Activities; Public Services Biological Agent (Covid-19)				
Associated Legislation and Company Literature				Y	Young/vulnerable people										
Health and safety at work act 1974 Management of health and safety at work regulations 1999 PPE regulations 2002 (2016)				Y	Contractors and Third Parties										
				Y	Visitors and Public										
Others (please describe)				Y	No access (authorised or unauthorised)										
Frequency of task				Frequent											
Risk rating prior to control measures				Severity	Likelihood	Risk rating									
				5	5	25									
Risk rating with existing control measures				Severity	Likelihood	Risk rating									
				5	2	10									
Description of Hazard				Illness or death from lack of use or misuse of measures in Cathedral Activities; Public Services risk assessments											
Control measures (e.g. design, guarding, procedures, PPE, signs, work methods, supervision and training)				<ul style="list-style-type: none"> Personal Protective Equipment (PPE): All staff and volunteers are to wear necessary PPE at all times while on site. Social distancing: All staff and volunteers are to strictly observe recommended social distancing measures while on site. Personal hygiene: All staff and volunteers are to strictly observe the recommend personal hygiene measures at all times. On site, this is ensuring wearing the necessary PPE at all times and using the sanitation stations provided. Off site, this is ensuring following guidance on removing and/or disposing of PPE and hand washing or sanitising as a minimum when leaving and/or entering the home. Site Access: Strictly follow and do not deviate from the designated access routes on site for reopening generally, and public services specifically. Areas of the Cathedral site that do not have to be accessed will remain locked, shut down and alarmed. 											
Additional controls needed				<ul style="list-style-type: none"> Social distancing, PPE and personal hygiene measures are to be strictly maintained and followed at all times in accordance with Cathedral Activities; Public Services Risk Assessments and Cathedral Reopening Action Plan. Risk Assessments for normal public services activities are also still to be followed as applicable. 										Complete?	
														Intl	Date

Date Completed: 20/07/2020

Completed by: Jez Fry

Actions required? Y/N

Date for review: 17/08/2020